**[A blue and white sign

Description automatically generated](https://www.smartsheet.com/try-it?trp=12127&utm_source=template-word&utm_medium=content&utm_campaign=Cross-Team+Collaboration+Self+Assessment-word-12127&lpa=Cross-Team+Collaboration+Self+Assessment+word+12127)**

**Cross-Team Collaboration  
Self-Assessment**

****

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Category** | **Question** |  | **Answer** | | |
| **Defined Objectives and Goals** | Are the objectives and goals of the collaboration clearly defined and understood by all teams? |  | Clearly defined and understood by all | Somewhat unclear or not understood by all | Not defined or communicated |
| **Roles and Responsibilities** | Are roles and responsibilities clearly assigned and communicated to each team member? |  | Clearly defined and understood by all | Somewhat unclear or not understood by all | Not defined or communicated |
| **Communication Channels and Tools** | Are effective communication channels and tools in place, and are they suitable for all team members? |  | Fully functional and suitable for everyone | Adequately functional, but improvements needed | Inadequate or inappropriate tools and channels |
| **Regular Updates and Meetings** | Are regular meetings and updates scheduled to ensure all teams are aligned and informed? |  | Regularly scheduled and well-attended | Occasionally scheduled, attendance varies | Rarely or never scheduled |
| **Trust and Team Cohesion** | Is there a strong sense of trust and cohesion among the team members across different teams? |  | High trust and strong cohesion | Moderate trust, cohesion could be improved | Low trust and poor cohesion |
| **Resource Allocation** | Are resources (time, budget, information) allocated efficiently and transparently among all teams? |  | Yes, allocation is efficient and transparent | Somewhat efficient, but transparency is lacking | Inefficient and non-transparent allocation |
| **Performance Monitoring** | Is there a system in place to monitor and evaluate the performance of the collaboration? |  | Comprehensive monitoring and evaluation | Limited monitoring, lacks comprehensive evaluation | No monitoring or evaluation system |
| **Celebration of Achievements** | Are team achievements and milestones celebrated in a way that acknowledges all contributing teams? |  | Achievements and milestones celebrated acknowledging all | Achievements and milestones celebrated acknowledging some | No celebrations for achievements and milestones |

|  |
| --- |
| **DISCLAIMER**  Any articles, templates, or information provided by Smartsheet on the website are for reference only. While we strive to keep the information up to date and correct, we make no representations or warranties of any kind, express or implied, about the completeness, accuracy, reliability, suitability, or availability with respect to the website or the information, articles, templates, or related graphics contained on the website. Any reliance you place on such information is therefore strictly at your own risk. |