

PROJECT RISK MITIGATION CHECKLIST

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Use this risk mitigation checklist to guide you through understanding risk mitigation as part of the entire project.

DONE	TO-DO	N/A	ITEM	DATE COMPLETED
			Obtain senior leadership commitment	
			Identify project stakeholders	
			Develop project plan	
			Gain stakeholder sign off	
			Develop risk assessment criteria	
			Define and categorize risks	
			Assess risk impact	
			Prioritize risks	
			Identify mitigation measures for each risk	
			Complete and communicate risk mitigation plans	
			Implement mitigation plans	
			Monitor risks	
			Review and update risks	

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